

# Spokane REALTORS® Broker Listing Input Authorization

Authorization Grantee: \_\_\_\_\_

Office Name: \_\_\_\_\_ Office Number: \_\_\_\_\_

This form, signed by the Participant, grants authorization for the person named above to attend the Spokane REALTORS® MLS Introduction and/or On-line Broker Load (Listing Input or "LIP") training class.

On satisfactory completion of class, the S.R. will permit this agent to perform the functions marked below. Access to Listing Input will not be permitted until this form is signed by the Participant and received by the S.R.

Broker ID: \_\_\_\_ \_

**PASSWORD REMINDER: DO NOT DISCLOSE YOUR PASSWORD TO ANYONE FOR ANY REASON! And don't use your agent ID, name/company name or initials or repeating characters, i.e. 11111.**

**Participant: INITIAL EACH ITEM TO INDICATE SECURITY LEVEL TO BE ALLOWED**

- |  |                  |
|--|------------------|
| <input type="checkbox"/> Add/change own listings               | Security Level 4 |
| <input type="checkbox"/> Add/change office listings            | Security Level 5 |
| <input type="checkbox"/> Add/change all branch office listings | Security Level 6 |

The MLS Steering Committee has ruled that every individual that has access to the Spokane REALTORS® Multiple Listing Service Online System, is required to attend a training class at the SR or online and agrees:

**NOT TO DISCLOSE PASSWORD** As per Sec. 10, of the Rules and Regulations of the Spokane REALTORS® Multiple Listing Service, member agrees not to disclose password to any third party whomever (including, but not limited to assistants, another member, a person associated with another member or any other person associated with the member's office) and acknowledge that any disclosure will seriously jeopardize the security of the entire system and may cause irreparable injury to the S.R., its members and all other Users.

In the event of disclosure and/or use of the password by anyone other than the above named agent, a fine may be assessed as per Sec. 7, against the Participant. In addition, other disciplinary action may be taken against the Participant.

**Information obtained from the S.R. Online will be used exclusively by authorized members in compliance with Rules and Regulations of the Spokane REALTORS® .**

\_\_\_\_\_  
Authorization Grantee Signature

\_\_\_\_\_  
Participant/Broker Signature

